

Minutes of a meeting of the Monthly Meeting of Bitton Parish Council held at the Community and Youth Building, rear of Redfield Edge Primary School, High Street, Oldland Common on Tuesday 12 November 2019 at 7.30pm.

PRESENT: Councillors: J Allinson, M Bridge, A Coales, R Coales, P Collins,
L Efthymiou, S Hawking, P Hughes, S Nash, K Prewett,
S Rickerby, K Scudamore, A Thomas

Officer: Mrs K Fry – Clerk

The Chairman outlined the procedures for exit from the building in the event of an emergency

147. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor E Williams.

148. CONFIRMATION OF MINUTES

Councillor R Coales requested an amendment to point 131 of the previous minutes. It states he had spoken to First Bus where he hadn't it was correspondence via the Week In.

RESOLVED that the rest of the minutes of the meeting held on 8 October 2019 be confirmed as a correct record and signed by the Chairman.

149. PLANNING COMMITTEE

The minutes of the Planning Committee meetings held on 7 October and 28 October 2019 were presented.

RESOLVED that the minutes be received as presented.

150. OPPORTUNITY FOR THE PUBLIC AND COUNCILLORS AS APPROPRIATE TO ADDRESS THE COUNCIL

Councillor Allinson reported that she had received complaints from residents with regards to the late arrival of the newsletter.

RESOLVED the clerk to contact the contractor and check the GPS tracker.

Councillor Collins reported the hedge on Bath Road looks unsightly following its removal.

RESOLVED the clerk to contact Planning Enforcement.

Councillor A Coales asked for an update on the removal of the telephone box on Bath Road. The clerk reported she had contacted South Gloucestershire Council and Western Power and discussed the costs involved in its removal. Concerns were raised from the Council over the safety of the telephone box.

RESOLVED the clerk to go ahead and arrange for its removal.

151. CLERKS REPORT

The clerk gave an update on the bus shelter that was damaged on Bath Road. The shelter is to be replaced on a like for like basis.

The clerk reported that she had been contacted by the BVRA with regards to registering St Mary's Church Hall as a Bitton Parish Council Community Asset.

RESOLVED to reply to the BVRA that whilst we recognise it as a Community Asset, Bitton Parish Council have no intention to take ownership and register it in their name.

The clerk asked what the intention was for a leaving gift for the Leisure Officer.

RESOLVED Councillor Allinson arrange for a gift and to invite the Leisure Officer to the next Full Council meeting to be presented with it.

152. MATTERS ARISING FROM PREVIOUS MINUTES

The clerk reported that she had spoken with South Gloucestershire Council with regards to the Health and Safety at the Community Building. Whilst we have many things already in place Health and Safety and Lone Working policies are still outstanding.

RESOLVED the clerk to present the policies at the next Full Council meeting for review.

The clerk has contacted our website provider with regards to the website accessibility regulations and costs were discussed. These have been included in the budget for 2020/21.

Councillor Hughes reported that the fence is still leaning on Victoria Road and the haulage company have been given 2 weeks to make repairs. He will continue to chase.

Councillor Hughes reported on a good turnout for the consultation event at Chiltern Close with some great ideas put forward from the children.

153. COMMUNITY & YOUTH BUILDING

The clerk reported that following the incident with one of our youth workers and a member of Warmley Rangers FC, the gentleman has received a caution and instructed to attend anger management training. Councillors felt that a meeting with Warmley Rangers was still needed.

RESOLVED the clerk to arrange for a meeting with representatives from Warmley Rangers.

The council discussed the damage made to the youth workers ring.

RESOLVED the youth worker make arrangements to have the ring repaired and forward the invoice to the clerk.

154. AITCHINSON FIELD

The clerk reported that she had received 2 drawings and quotes for play equipment and that she was meeting with the Landscape Architect from South Gloucestershire Council for further planning advice. Councillors felt that it would be good if a consultation event was organised the same as Chiltern Close to give preschools and local toddler groups an input into what we put in.

RESOLVED the clerk to arrange.

155. REPORTS FROM REPRESENTATIVES AT OTHER MEETINGS

Councillor Hawking reported that she had attended the recent meeting of the Alms Houses and the new resident had settled in well.

156. CORRESPONDENCE FROM SOUTH GLOUCESTERSHIRE COUNCIL

The clerk circulated the budget consultation received from South Gloucestershire Council.
RESOLVED for councillors to comment individually if they wish.

157. CORRESPONDENCE FROM OTHER SOURCES

The clerk reported that she had received a letter from a local resident with regards to the No 19 and 37 bus service to and from Bristol to Bath. She reported she had contacted First Bus for an update with regards to when the full service was likely to resume.

158. BUDGET FOR 2020/21

The budget for 2020/21 was circulated. Councillors are to consider the budget for approval in December's Full Council meeting.

159. COMMUNITY INFRASTRUCTURE LEVY (CIL) APPLICATION

The council received a CIL application from Bitton AFC for a defibrillator cabinet.
RESOLVED to award them £329.00

160. ALLOTMENT TENANCY AGREEMENT

The clerk had circulated the amended tenancy agreement.
RESOLVED that this is to be circulated and notified to our allotment holders with their rent renewal letters.

161. VE DAY

The clerk had circulated correspondence for VE Day celebrations on 8 May 2020.
RESOLVED that a working party of Councillors R Coales, J Allinson, M Bridge and the Clerk get together to brainstorm ideas for the event and report back to the Full Council in December for costs to be included in the 2020/21 budget.

162. PAYMENT OF ACCOUNTS

The Clerk submitted a schedule of accounts for payment and authorisation.
RESOLVED that the accounts listed be settled and the schedule signed by the Chairman.

The meeting ended at 8.25 pm.

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Chairman