



BITTON PARISH COUNCIL

www.bittonparishcouncil.gov.uk

Clerk: Mrs K Fry

48 Willis Road, Kingswood

BRISTOL BS15 4SS

Tel: 01454 868102

Email: clerk@bittonparishcouncil.gov.uk

20 September 2022

Parish Councillors are hereby summoned to attend the Full Council Meeting of Bitton Parish Council to be held at 7.30pm on Tuesday 27 September 2022 at the Community and Youth Building, rear of Redfield Edge Primary School, High Street, Oldland Common, BS30 9TL to deal with the following business:

AGENDA

You should consider if you have an interest in any matter to be discussed which may reasonably be thought to be such that it may affect your decision on it. If so, the interest must be declared either at the start of the meeting or before that item is discussed.

Prior to the commencement of this meeting, a one minute silence will be observed to pay respects to HM Queen Elizabeth II following her death on 8 September 2022.

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| 7.30pm | 1. Chairman to explain the emergency procedures. |
| | 2. Apologies for absence. |
| | 3. To consider Declarations of Interest under the Localism Act 2011. |
| | 4. To note the sad passing of Councillor Roger Coales and to discuss and agree additional members to the Finance and Planning Committee. |
| | 5. To confirm the minutes of the meeting held on 12 July 2022. |
| | 6. To receive the decisions made from the Planning Committee held on 1 and 22 August 2022. |
| | 7. Matters arising from previous minutes and outstanding items. |
| | 8. Reports from representatives at other meetings. |
| | 9. To receive an update from the District Councillors. |
| 7.40pm | 10. Opportunity for the public and Councillors as appropriate to address the Council. |
| | 11. Clerks Report. |
| | - To include correspondence received. |
| | 12. To discuss the lack of and loss of bus services from WECA following the petition raised earlier in the year and to agree a way forward from the Parish Council.
<i>Councillor Williams to lead.</i> |
| | 13. To agree members to form the Personnel Committee – 5 in total not to include the Chair. |

14. To consider attendance at the St Mary's Bitton Remembrance Day service on Sunday 13 November 2022 at 10.30am.
15. To review the Council's Grievance Policy. Copy attached.
16. To consider applications for small grants. See attached.
17. To receive the External Auditor Report. Copy attached.
18. To consider the correspondence from SAA on whether to remain with the External Auditors or to Opt Out.
19. To make arrangements to meet and consider the 2023/24 budget.
20. Upton Cheyney Telephone Kiosk - To acknowledge the completion notice from BT and note that from Wednesday 14 September 2022, legal ownership falls to the Parish Council.
21. To consider the attached insurance renewals.
22. To consider the inclusion of Cyber and Data crime to our insurance policy and consider the attached quotation.
23. To consider the recommendations from Chubb for replacement fire safety equipment at the Community Building.
24. Unity Trust Bond
25. Accounts for Payment
- 8.15 pm 26. Confidential Business

Yours sincerely



Mrs K Fry
Clerk