



# BITTON PARISH COUNCIL

[www.bittonparishcouncil.gov.uk](http://www.bittonparishcouncil.gov.uk)

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10 May 2023

Parish Councillors are hereby summoned to attend the Annual Meeting of Bitton Parish Council to be held at 7.30pm on Tuesday 16 May 2023 at the Community and Youth Building, rear of Redfield Edge Primary School, High Street, Oldland Common, BS30 9TL to deal with the following business:

## AGENDA

You should consider if you have an interest in any matter to be discussed which may reasonably be thought to be such that it may affect your decision on it. If so, the interest must be declared either at the start of the meeting or before that item is discussed.

- 7.30pm
1. Chair to explain the emergency procedures.
  2. Declaration of Acceptance of Office.
  3. Apologies for absence.
  4. To appoint a Chair for the year 2023/24.
  5. To appoint a Vice-Chair for the year 2023/24.
  6. To consider the Co-Option onto the North Common Ward.
  7. To appoint representatives to the following Committees:
    - \* Planning Committee
    - \* Environment & Leisure Committee
    - \* Youth Committee
    - \* Finance Committee
    - \* Personnel Committee
  8. To appoint representatives to the following Outside Bodies
    - \* Freres Almshouses
    - \* North Common Village Hall Committee
    - \* Avon Valley Railway Group
    - \* ALCA
    - \* Bristol East Fringe Walking Group
  9. To note the Eligibility of the General Power of Competence in accordance with the current regulations.
  10. To consider Declarations of Interest under the Localism Act 2011.
  11. To confirm the minutes of the meeting held on 11 April 2023.

12. To receive the decisions made from the Planning Committee held on 18 April 2023.
13. To receive the minutes from the Environmental & Leisure Committee held on 25 April 2023.
14. Matters arising from previous minutes and outstanding items.
15. Reports from representatives at other meetings.
16. To receive an update from the District Councillors.
- 7.45pm 17. Opportunity for the public and Councillors as appropriate to address the Council.
18. Clerks Report.
19. Arrangements for banking.
20. To review the Council's Standing Orders and Financial Regulations. Copy attached.
21. To review the Council's GDPR Policy. Copy attached.
22. To review the Council's Publication Scheme. Copy attached.
23. To review the Council's Privacy Notice. Copy attached.
24. To review the Council's Safeguarding Policy and to agree a Safeguarding Lead Councillor. Copy attached.
25. To receive the Final Year End Accounts for the year 1.4.22 – 31.3.23. Copy attached.
26. To receive the Annual Internal Audit Report for 2022/23. Copy attached.
27. To authorise the Annual Governance Statement for 2022/23. Copy attached.
28. To authorise the Accounting Statements for the year 1.4.22 – 31.3.23. Copy attached.
29. To note the dates of the notice of public rights which will be displayed on the noticeboards and website between the period 5 June 2023 and 14 July 2023.
30. To receive the Annual Report for 2022/23.
31. To note the first half payment of the Precept and the CIL funding received for 2023/24.
32. To receive the report from Swift Sports Easter Camp.
33. To receive the report from Creative Youth Network.
- 8.00 pm 34. Accounts for Payment

Yours sincerely

*K Fry*

Mrs K Fry  
Clerk